

TFH Policy No. 201

advise the inquiring party that an application needs to be completed and submitted for review and consideration.

5. Within five days of receipt of an application for admittance into the TFH program the TFH Director and FCSA Director of Behavioral Health will review the application for completeness. If the application is determined to be complete, the individual/agency submitting the application will be notified that the application is complete. If the application is determined to be incomplete the TFH Director will notify the individual/agency submitting the application that it is incomplete, and identify the specific deficiencies. The inquiring party will be advised that no further action regarding the application will be considered until the additional required items have been submitted.
6. Upon receipt of a completed application, as determined by the TFH Director and FCSA Director of Behavioral Health, within seven days, a decision will be made to approve or disapprove the application.
7. In the event an application for admission is denied, the TFH Director will within 24 hours verbally advise the inquiring individual/agency, and within two days issue a rejection letter detailing the reasons for rejection. If the rejection is related to an admission request from OCS/DJJ, the rejection letter will be directed to the OCS/DJJ employee making the request. All admission rejections must be approved by the TFH Director.
8. When an application is rejected referrals should be included in the letter of denial when possible. If specific referrals are not available, the type of services the TFH Director considers appropriate should be stated.
9. If an application for admission is approved, the TFH Director will verbally advise within 24 hours the inquiring individual/agency and within two days the FCSA Director of Behavioral Health will issue an approval letter.
10. Regardless if an application from OCS/DJJ has been approved, no bed will be held for a client unless approved by the TFH Director and FCSA Director of Behavioral Health.
11. For non-OCS/DJJ referrals, beds may be held open for the anticipated arrival of a client at the discretion of the TFH Director and FCSA Director of Behavioral Health.

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JUL 31 2008
BY: _____

Attorney for Defendant

IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ALASKA AT FAIRBANKS

ROBERT PROBERT and LORETTA E.)
PROBERT, and others similarly situated,)
)
Plaintiffs,)
)
vs.)
)
FAMILY CENTERED SERVICES OF)
ALASKA, INC.)
)
Defendant.)

Case No.: 4:07-CV-00030 RRB

**FIRST SUPPLEMENT TO FAMILY CENTERED SERVICES OF ALASKA, INC'S
CIVIL RULE 26 INITIAL DISCLOSURES**

Family Centered Services of Alaska, Inc., by and through its attorneys of record, the law office of McConahy, Zimmerman & Wallace, hereby supplement their disclosures pursuant to the Federal Rule of Civil Procedure as follows:

B. Relevant Documents, Data Compilation and Tangible Things

Attached are copies of personnel files for Donna Grimes and John Grimes. Documents are bates numbered FCSOA-00359 through FCSOA-00419.

Family Centered Services of Alaska

Therapeutic Family Home Interview QuestionsApplicant Name(s): John + Donna GrimesDate: 9-28-05Interviewers: Lonnie / SUSZAO

- 1). Please describe any education, training, work experience or volunteer work that you have relevant to this position.

Junior College / Computer
Secretarial School

- 2). What interests you about this job?

House Parents

- 3). One of the responsibilities of the TFH Parent(s) is to implement a behavior management plan to assist client's in following the house rules. What behavior management plans/techniques have you used in the past?

Positive Reinforcement Consistent

- 4). The position of the Therapeutic Parent(s) requires that you live on-sight with the clients. What challenges do you foresee residing with five SED youth?

Unknown - Burnout - Ask for help
make time for yourself.

Family Centered Services of Alaska

Therapeutic Family Home Interview Questions

Applicant Name(s): Donna + John Grimes

Date: 9/28/05

Interviewers: Sam Oake / Lorrie Hilde

- 1). Please describe any education, training, work experience or volunteer work that you have relevant to this position.

Donna works @ Homer public schools - Book room -
worked @ Homer pub. - Schools

- 2). What interests you about this job?

Self fulfillment + enjoyment working with kids.
Working w/ children instead of older kids.

- 3). One of the responsibilities of the TFH Parent(s) is to implement a behavior management plan to assist client's in following the house rules. What behavior management plans/techniques have you used in the past?

Points - rewards - 1-30 (max) - Set him @ 30 pts
Assign chores to work off pts.
Positive reinforcement - no more no - consequences.

- 4). The position of the Therapeutic Parent(s) requires that you live on-sight with the clients. What challenges do you foresee residing with five SED youth?

Not having worked w/ SED - not sure what challenges -
for sure burnout is a challenge.

2006

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
			1 5 3 - 1 3 All Saints Day (M)	2 5 3 - 9 3 Day of the Dead (M)	3 5 3 - 9 3	4 4 0 0 1 2 12:00 - 12:00 AM
5 1 0 - 1 0 3020056	6 5 3 3 - 9 3 3 3100053	7 5 3 3 - 9 3 3 3110054 Election Day (US)	8 5 3 3 - 1 3 3 3120053	9 8 1 0 0 4 M 3130052	10 8 1 2 0 0 M 3140051	11 11 1 1 Veterans Day (US) Remembrance Day (C)
12 1 0 - 1 2 3100048	13 5 3 3 - 9 3 3 3110049	14 5 3 3 - 9 3 3 3120047	15 5 3 3 - 9 3 3 3130046	16 5 3 3 - 9 3 3 3140045	17 5 3 3 - 9 3 3 32 10 0 4	18 6 1 - 1 1 3220043
19 1 0 - 1 0 3220042	20 5 3 3 - 9 3 3 3240041 Revolution Anniversary (M)	21 5 3 3 - 9 3 3 3250040	22 5 3 3 - 9 3 3 3260039	23 1 0 - 1 0 3270038 Thanksgiving (US)	24 1 0 - 1 0 3280037	25 1 0 - 1 0 3290036
26 1 0 - 1 0 3300035	27 5 3 3 - 9 3 3 3310034	28 5 3 3 - 9 3 3 3320033	29 5 3 3 - 9 3 3 3330032	30 5 3 3 - 9 3 3 3340031	XXX	XXX

Times & Dates listed are for the State of New York only. For more information, please contact the New York State Office of General Services, Albany, NY 12242. For more information, please contact the New York State Office of General Services, Albany, NY 12242. For more information, please contact the New York State Office of General Services, Albany, NY 12242.

NOVEMBER

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400 Skenes, NY 13858. E-mail: l-wj@ujs-24

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2016-08-17 15:05

Case 4:07-cv-00030-RRB

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Back to pm-1219

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AUGUST